# Domini SYSTEMATIC WITHDRAWAL PLAN

- Use this form to establish a Systematic Withdrawal Plan (SWP) on your account
- Your bank must be a member of the Automated Clearing House (ACH) to establish a SWP
- The immediate use of new or updated banking instruction (within 30 days of account update) requires a medallion signature guarantee
- Requests that require a medallion signature guarantee must be submitted by mail

#### 1. Account Information

Fund Family Name	Account Number(s)	
Owner's Name	Social Security Number	
Date of Birth	Telephone Number	

#### 2. Systematic Withdrawal Plan

I authorize electronic funds transfers through the Automated Clearing House (ACH) for this account as indicated below. I understand that there is no charge for this service from the Fund or its transfer agent, although my bank may have charges that may apply, and I may cancel upon 30 days written notice to the address listed on the bottom of this form.

A. Amount \$\_\_\_\_\_

B. Frequency (choose one):
Monthly Twice Monthly Quarterly Annually Twice Annually

Second Date (for bi-monthly options): Month Day*					
	Second Date (	for bi-monthly	options). N	/onth	Dav*

Start Date: Month\_\_\_\_\_ Day\*\_\_\_\_\_

\*If no day is specified, the distribution will be made on the 25<sup>th</sup> day of the month or the following business day if the 25<sup>th</sup> falls on a weekend or holiday. If no month is specified, the draft will start in the month received if it is at least 5 days prior to day selected, otherwise it will be the following month. If you already have instructions on file, this will replace your existing instructions.

- C. Withdrawal Options: (If nothing is marked the withdrawal be be processed proportionately across all funds)
  - Per Model
- Proportionately Across All Funds Owned Specific Fund(s): (list below)

Fund Name and Share Class	Specify Dollar Amount
	\$
	\$
	\$
	\$
	\$
Total	\$

## 3. Tax Withholding Election

**Federal Withholding** Completion and execution of this form, including any federal withholding election made herein, obviates the need to complete a separate Internal Revenue Service Form W-4R. However, a copy of IRS Form W-4R with instructions is attached for your reference

Your withholding rate is determined by the type of payment you will receive.

For nonperiodic payments, the default withholding rate is 10%. You can choose to have a different rate by entering a rate between 0% and 100% below. Generally, you can't choose less than 10% for payments to be delivered outside the United States and its possessions. (See the attached Form W-4R for more information.)

Complete this section if you would like a rate of withholding that is different from the default withholding rate. See the instructions and the Marginal Rate Tables that follow for additional information. Enter the rate as a whole number (no decimals).

Withhold \_\_\_\_\_%

If no withholding information is included, we will automatically withhold the default withholding percentage elected on your account. If you do not have a default withholding election on your account and the above information is left blank, we will automatically apply 10% default withholding to your systematic withdrawal plan.

#### **State Withholding**

Your state of residence will determine your state income tax withholding requirements, if any. Those states with mandatory withholding may require state income tax to be withheld from payments if federal income taxes are withheld or may mandate a fixed amount regardless of your federal tax election. Voluntary states let individuals determine whether they want state taxes withheld. Some states have no income tax on retirement payments. Please consult with a tax advisor or your state's tax authority for additional information on your state requirements.

Name of Withholding State

□ Withhold \_\_\_\_\_%

Do Not Withhold State Income Tax

**NOTE:** State income tax withholding may not be available for all states. If applicable, mandatory state income tax will be withheld from the distribution in accordance with state tax guidelines.

### 4. Payment Instructions

Mail check to address of record (if no option is selected a check will be mailed to the address of rec	cord)
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Mail check to the third-party payee and address specified below (medallion signature suarantee is required\*)

Alternate Payee Name			
Account Number (if applicable)			
Street Address	City	State	Zip Code
ACH Transfer (medallion signature guar established on account*)	antee is required if ACH bank i	nformation is not cu	rrently
Bank Account Name	Bank Accou	unt Number	
Bank Name	Routing Nu	umber	
Bank Address	Bank Tele	phone	

ACH Transfers require a voided check attached to this form. The ACH will not be established without a voided check. No voided check is required if bank account information is already on file.

## PLEASE ATTACH A VOIDED CHECK TO THIS FORM PLEASE DO NOT USE A DEPOSIT TICKET

By signing below, I hereby certify and affirm that I have the authority and legal capacity to withdraw shares of the Fund as indicated in this form and that the information contained herein is complete and accurate as of the date hereof. I have received and read a current prospectus, agree to be bound by its terms and understand the risks associated with investing in the Fund. I assume sole responsibility for any tax consequences that may result from the sale or withdrawal of funds pursuant to my instructions set forth herein. This SWP service may be discontinued by the Fund's transfer agent upon depletion of the account or the account holder upon 30 days written notice or by phone.

Signature of Owner	Date	Signature of Joint Owner (if applicable)	Date
Medallion Signature Guarantee*		Medallion Signature Guarantee*	

\*The Medallion Signature Guarantee stamp provides proof of identity and must be issued by a member of the Medallion Program. It must also contain the letter prefix (A, B, C, D, E, F, X, Y or Z) that identifies the grantor's maximum surety amount, and that bond must cover the amount of the requested transaction. Banks, Savings Associations, Brokers, Dealers, or Credit Unions that are members of the Medallion Program can provide the needed guarantee. Please note that a Notary Public stamp is not acceptable.

Acceptable methods of receipt include mail and fax (emails not acceptable).

Mail Completed Form: Ultimus Fund Solutions, LLC PO Box 46707 Cincinnati, OH 45246-0707

#### **Overnight Completed Form:** Ultimus Fund Solutions, LLC 225 Pictoria Dr Ste 450 Cincinnati, OH 45246

**Fax:** 877-513-0756

Department of the Treasury

Internal Revenue Service

## Withholding Certificate for Nonperiodic Payments and Eligible Rollover Distributions

Give Form W-4R to the payer of your retirement payments.



20**23** 

%

1a	First	name	and	middle	initial

Last name

1b Social security number

Δd	dress	

City or town, state, and ZIP code

Your withholding rate is determined by the type of payment you will receive.

• For nonperiodic payments, the default withholding rate is 10%. You can choose to have a different rate by entering a rate between 0% and 100% on line 2. Generally, you can't choose less than 10% for payments to be delivered out the United States and its territories.

• For an eligible rollover distribution, the default withholding rate is 20%. You can choose a rate eater than 20% by entering the rate on line 2. You may not choose a rate less than 20%.

See page 2 for more information.

2 Complete this line if you would like a rate of withholding that is different from the default withhar rate. See the instructions on page 2 and the Marginal Rate Tables below for additional information. Enter the rate as a whole number (no decimals)

Sign Here

Your signature (This form is not valid unless you sign it.)

# **General Instructions**

Section references are to the Internal Revenue Code.

**Future developments.** For the latest information about future developments related to Form W-4R, such as legislation enacted after it was published, go to *www.irs.gov/FormW4R*.

Purpose of form. Complete Form W-4R avers ta⊼ withhold the correct amount of federal inco vour nonperiodic payment or eligible rollover distrin fro employer retirement plan, annuity (including a c ercial annuity), or individual retiremen rrangement (IRA page 2 for the rules and option available fo W-40 type of payment. Don't use For riodic payments (payments made in in Iments

intervals over a period of more than 1 year) from these plans r array aments. Instead, use Form W-4P, Withholding thate for Periodic Pension or Annuity Payments. For monopformation on withholding, see Pub. 505, Tax With a Ving and Estimated Tax.

Date

**Caution** you have too little tax withheld, you will generally be tax when you file your tax return and may owe a penalty using you make timely payments of estimated tax. If too muce tax is withheld, you will generally be due a refund when you file your tax return. Your withholding choice (or an election not to have withholding on a nonperiodic payment) will generally apply to any future payment from the same plan or IRA. Submit a new Form W-4R if you want to change your election.

#### 2023 Marginal Rate Tables

You may use the class s to help you elect the appropriate withholding rate for this payment or distribution. Add your income from all source can use the column of tratches your filing status to find the corresponding rate of withholding. See page 2 for more information on here to see the table.

	Sin Ing separat y	Married filing jointly or Head of hous Qualifying surviving spouse		fhousehold	
Total income over—	donar more	Total income over—	Tax rate for every dollar more	Total income over—	Tax rate for every dollar more
\$0	0%	\$0	0%	\$0	0%
13,850	10%	27,700	10%	20,800	10%
24,850	12%	49,700	12%	36,500	12%
58,575	22%	117,150	22%	80,650	22%
109,225	24%	218,450	24%	116,150	24%
195,950	32%	391,900	32%	202,900	<b>32</b> %
245,100	35%	490,200	35%	252,050	35%
591,975*	37%	721,450	37%	598,900	37%

\*If married filing separately, use \$360,725 instead for this 37% rate.

For Privacy Act and Paperwork Reduction Act Notice, see page 3.

# **General Instructions** (continued)

Nonperiodic payments-10% withholding. Your payer must withhold at a default 10% rate from the taxable amount of nonperiodic payments unless you enter a different rate on line 2. Distributions from an IRA that are payable on demand are treated as nonperiodic payments. Note that the default rate of withholding may not be appropriate for your tax situation. You may choose to have no federal income tax withheld by entering "-0-" on line 2. See the specific instructions below for more information. Generally, you are not permitted to elect to have federal income tax withheld at a rate of less than 10% (including "-0-") on any payments to be delivered outside the United States and its territories.

Note: If you don't give Form W-4R to your payer, you don't provide an SSN, or the IRS notifies the payer that you gave an incorrect SSN, then the payer must withhold 10% of the payment for federal income tax and can't honor requests to have a lower (or no) amount withheld. Generally, for payments that began before 2023, your current withholding election (or your default rate) remains in effect unless you submit a Form W-4R.

#### Eligible rollover distributions-20% withholding.

Distributions you receive from qualified retirement plans (for example, 401(k) plans and section 457(b) plans maintained by a governmental employer) or tax-sheltered annuities that are eligible to be rolled over to an IRA or gualified plan are subject to a 20% default rate of withholding on the taxable amount of the distribution. You can't choose withholding at a rate of less than 20% (including "-0-"). Note that the c rate of withholding may be too low for your tax situatio may choose to enter a rate higher than 20% on line 2. give Form W-4R to your payer unless you want more that 20% withheld.

Note that the following payments are n e rollover ion d (b) distributions: (a) qualifying "hardship" distribution distributions required by federal law, such as irea minimum distributions. See Pub. 505 for details. also Nonperiodic payments - 10% v hholding above.

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ks. If your disability

st result of a terrorist

2. See Pub. 3920,

for more details.

Payments to nonresident alid eign estate 1 0 not use Form W-4R. See Pub. of Tax C With 9. U.S. Nonresident Aliens and Foreign ities, ar Tax Guide for Aliens, for more info atio

Tax relief for vice payments for attack are no Tax Relief for

terrorist a les incurred as a d axable, enter "-0-" on /ictims of 7 Attac

ctions

#### Line 1b

Specific

For an estate, enter s employer identification number (EIN) in the area reserved for "Social security number.'

## Line 2

More withholding. If you want more than the default rate withheld from your payment, you may enter a higher rate on line 2.

Less withholding (nonperiodic payments only). If permitted, you may enter a lower rate on line 2 (including "-0-") if you want less than the 10% default rate withheld from your payment. If you have already paid, or plan to pay, your tax on this payment through other withholding or estimated tax payments, you may want to enter "-0-".

Suggestion for determining withholding. Consider using the Marginal Rate Tables on page 1 to help you select the appropriate withholding rate for this payment or distribution. The tables are most accurate if the appropriate amount of tax on all other sources of income, deductions, and credits has been paid through other withholding or estimated tax payments. If the appropriate amount of tax on those sources of income has not been paid through other withholding or estimated tax payments, you can pay that tax through withholding on this payment by entering a rate that is greater than the rate in the Marginal Rate Tables.

The marginal tax rate is the ra f tax on each additional e a particular amount of dollar of income you receive income. You can use the ta for your filing status as a guide to find a rate of wi Iding for a ants above the ole. total income level in the

To determine the approof withhold from the table, do the following. Step d the rate th corresponds with your total inc not incl ig the payment. Step 2: Add your total h the taxable ne ⁄ amount of payment and find the sponding rate.

es are the same, enter that rate on line 2. If these tw (Sec mple 1 ow.)

a) the amount in the lower the ates a multir ate brack y the ra bracket, and (b) the amount ٦r. the rate for that bracket. Add in the high rate brack umbers; this is the expected tax for this payment. these tw o get rate to have withheld, divide this amount by the amount of the payment. Round up to the next whole r and enter that rate on line 2. (See Example 2 below.) nu

refer a simpler approach (but one that may lead to If y verwith ling), find the rate that corresponds to your total ome including the payment and enter that rate on line 2.

Ex ples. Assume the following facts for *Examples 1* and 2. Your filing status is single. You expect the taxable amount of your payment to be \$20,000. Appropriate amounts have been withheld for all other sources of income and any deductions or credits.

Example 1. You expect your total income to be \$60,000 without the payment. Step 1: Because your total income without the payment, \$60,000, is greater than \$58,575 but less than \$109,225, the corresponding rate is 22%. Step 2: Because your total income with the payment, \$80,000, is greater than \$58,575 but less than \$109,225, the corresponding rate is 22%. Because these two rates are the same, enter "22" on line 2.

Example 2. You expect your total income to be \$42,500 without the payment. Step 1: Because your total income without the payment, \$42,500, is greater than \$24,850 but less than \$58,575, the corresponding rate is 12%. Step 2: Because your total income with the payment, \$62,500, is greater than \$58,575 but less than \$109,225, the corresponding rate is 22%. The two rates differ. \$16,075 of the \$20,000 payment is in the lower bracket (\$58,575 less your total income of \$42,500 without the payment), and \$3,925 is in the higher bracket (\$20,000 less the \$16,075 that is in the lower bracket). Multiply \$16,075 by 12% to get \$1,929. Multiply \$3,925 by 22% to get \$863.50. The sum of these two amounts is \$2,792.50. This is the estimated tax on your payment. This amount corresponds to 14% of the \$20,000 payment (\$2,792.50 divided by \$20,000). Enter "14" on line 2.

Privacy Act and Paperwork Reduction Act Notice. We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to provide this information only if you want to (a) request additional federal income tax withholding from your nonperiodic payment(s) or eligible rollover distribution(s); (b) choose not to have federal income tax withheld from your nonperiodic payment(s), when permitted; or (c) change a previous Form W-4R (or a previous Form W-4P that you completed with respect to your nonperiodic payments or eligible rollover distributions). To do any of the aforementioned, you are required by sections 3405(e) and 6109 and their regulations to provide the information requested on this form. Failure to provide this information may result in inaccurate withholding on your payment(s). Failure to provide a properly completed form will result in your payment(s) being subject to the default rate; providing fraudulent information may subject you to penalties.

Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. commonwealths and territories for use in administering their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103.

The average time and even uses required to complete and file this form will vary decording on includual circumstances. For estim and average, see the instructions for your income tax return.

If you have suggestions for the fing this form ampler, we would be happy to hear from you use the functions for your income tax return.